



CALIFORNIA INSTITUTE OF TECHNOLOGY
Recommendation for Appointment
Postdoctoral Scholar

CANDIDATE INFORMATION: To Be Completed by Incoming Postdoc

Full name: Last, First, Middle					
Mailing Address					
Phone		Email			
Birthdate MM/DD/YYYY		Birthplace (City Only)			
Birth Country		Gender		Marital status	
Country of Citizenship					
Visa Status If Applicable For H1-B visa-read this first http://international.caltech.edu/maintainstatus/H1B	Visa Type		Visa Exp Date		

Academic Record: To be Completed by Incoming Postdoc

Degree	School Name	Major	Month & Year Degree

Previous Postdoc Positions Held: To be Completed by Incoming Postdoc

University Name	Postdoc Title	Start Date	End Date

Work to be Performed in Lab During Appointment

--

Department Information: To be Completed by Sponsor				
Faculty sponsor		Division		
Prepared by				Ext
Candidate Mail Code		Candidate Building and Room #		Ext
Appointment Information: To be Completed by Sponsor				
Type of Appointment (Fixed or Renewable Term)**			Appointment Start Date	
Salary (Min \$70,264)			Appointment End Date	
Budgets to be Charged: PTA #		Percentage	Federal or Non-Federal Fund	
If a candidate is funded by an outside supporting agency (such as Fulbright) list the dollar amount and the supporting agency below. A copy of the award letter MUST BE INCLUDED with this recommendation form.				
US\$ for appt. period		Source of funding		
Health insurance will be paid by:				
Special Allowances: Hire On Bonus; One-time Payment				
Amount		PTA#		

Division Approval Process			
Faculty Sponsor's Signature			Date

Postdoctoral Scholars work under the close supervision of one or more Caltech professorial faculty members. A Postdoctoral Scholar must have an earned doctorate from a duly accredited institution. They are appointed for limited terms, usually one year, and are full-time appointments. There is a nine-year limit on the cumulative time spent as Postdoctoral Scholar and Senior Postdoctoral Scholar. (Ph.D. graduates of Caltech may become Postdoctoral Scholars for up to one year only, for purposes of finishing up research "loose ends.")

**Renewable vs. Fixed Appointment: The renewable term appt is only valuable for foreign nationals who need authorization to work in the US. The renewable gives the postdoc a three-year visa but is renewed yearly. If not renewed, the three-year visa is no longer valid. A two-month notice is required for non-renewal of this appt type. The fixed appt is our typical appt which can be for one year up to three years with no two-month notice required.

NOTE: Recommendations must be submitted to the Division Office at least one week before the Postdoctoral Scholars/Visitors Office submission deadline of 4 weeks for U.S. citizens/perm. Residents and 8 weeks for nonresident aliens

Submit form with CV and 2-3 letters of recommendation to [Stefany Nielsen](#), BBE Division Office