Division of Biology and Biological Engineering

CALIFORNIA INSTITUTE OF TECHNOLOGY
Recommendation for Appointment
Postdoc (Caltech PhD ONLY)

Full name: Last, First, Middle						
Mailing Address						
Phone		Email				
Birthdate MM/DD/YYYY		Birthplace (City Only)				
Birth Country			Gender		Marital status	
Country of Citizenship						
Visa Type If Applicable				Visa Exp Date		
Length of Appointment			Appointment Start Date			
Salary (Min $70,264)			Appointment End Date			
Budgets to be charged: PTA #				Percentage	Paid By	

Approval Signature		Date	

All graduate students moving to a postdoc position can be appointed for up to one year with approval from the chair. Anything beyond the first year requires approval through the IACC and if given their approval, up to two more years are allowed max. After the approved two to three years, they are expected to move on to another university or a position change will be required. If you believe any of this might be an issue, let me know so we can discuss other job title options. In addition, postdocs are allowed to take vacation time after nine months as a postdoc. If their vacation time is not taken, it may be paid out to the postdocs. More info to come if the appointment goes beyond nine months.

NOTE: Recommendations must be submitted to the Division Office at least 4 weeks before hire date.

Submit form and CV to Stefany Nielsen, BBE Division Office, snielsen@caltech.edu

10/7/2024